



USSSA  
5800 Stadium Pkwy  
Viera, FL 32940

# Roster Addition Validation And Approval

The online Roster Management system for team on USSSA.com has added logic to verify that a player being added to a team's roster meets the designated rules for that sport.

For Fastpitch, the logic has been added to check the following roster rules/guidelines:

- Once rostered, a player may not move to a team with a lower class without State Director approval. This applies to the most recent team the player was rostered with. Once approved for a class, moves within will not require approval.
- When a player is released from a team, they may not return to that team without State Director approval. This applies to any team in their history for the current season.

Below you will find information on what a Team Manager will encounter in terms of workflow and interface from the website and approval communication.

## **Step 1 – Team Manager Attempts to Add an Ineligible Player**

When a team manager attempts to add a player to their roster the workflow will stay the same in terms of where and how they add a player. If the player is an eligible add, they will be added to the team in the traditional workflow.

If the player is ineligible, the team manager will see a message posted that will detail that the player HAS NOT been added to the roster and why.

(Seen below the “Add to Roster” button. This example shows only one of the replies based on this specific example.)

Eligible Players (8)

Added After Frozen (None)

Add New Player

Add Former Player

## YOUR FORMER PLAYERS

Quick Search

Name	Age	City / State
Ivy Ochorliko	12	IA

Add Former Player | Ivy Ochorliko Close (x)

Email:

Mobile Phone

The player was unable to be added to your team due to the following roster rules:

- Player was previously on this teams roster

Your State Director has been notified and will need to approve this roster addition. You will receive an email letting you know their decision.

From here the team manager is not required to complete any further steps. The State Director will now be required to approve/deny this roster add. ***It is important to note, the player is NOT added to the roster until this approval is done.***

## Step 2 – State Director Approve/Deny the Roster Addition

Once a manager attempts to add a player that requires approval, the State Director will receive an email letting them know they have an application by a team manager to add a player that requires their attention.

The State Director will review this application and determine if it is approved or denied.

## Step 3 – Notifications after Approval/Deny of Players

If the player addition is approved:

- The player will be added to the roster as an eligible player
- Email will be sent to the team manager that applied with notification

## Roster Approval Decision - Jacob Bryan



USSSA <no-reply@usssa.com>

2:24 PM

To: Jimmy Reichley

Your State Director has **approved** your request to add Jacob Bryan to your team, Regina 2029.

You should see the player on your roster immediately.

[Unsubscribe From This List](#) | [Manage Email Preferences](#)

If the player addition is denied:

- No changes in roster will be made, the application will be closed.
- Email will be sent to the team manager that applied with notification

## Roster Approval Decision - Owen Taylor



USSSA <no-reply@usssa.com>

2:24 PM

To: Jimmy Reichley

Your State Director has **denied** your request to add Owen Taylor to your team, DSM Avengers.

For more details please contact your State Director.

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### **About USSSA**

*Headquartered in Viera, Florida, USSSA is the world's largest multisport athletic organization, with more than 4.5 million participants of all ages and skill levels competing all over America in 13 sports, including baseball, fastpitch and slow-pitch softball, basketball, soccer, flag football and tae kwon do. The organization was founded in 1968.*

